

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

A-1 FINANCE

DEPARTMENT: FINANCIAL SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE	RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Service Charge - Interest	Monthly Interest charged on all outstanding invoices after the due date.	1.50%	1.50%	NO CHANGE	
Service Charge - Minimum Fee	Monthly Minimum Fee charged on all outstanding invoices after the due date.	\$ 2	\$ 2	NO CHANGE	
Returned Item (cheque or EFT)	Fee for returned payments	\$ 49	\$ 51	INFLATIONARY 3.0% INCREASE	
TAX					
Account Transfer or Refund	Fee charged to tax account to either transfer payment from one account to another, or to refund a payment made in error, by a taxpayer.	\$ 10	\$ 11	INFLATIONARY 3.0% INCREASE	Cumulative inflationary increase
Additions to the Roll	Fee charged to add an amount to a tax account, e.g. sewage charges, property standards enforcement costs, unpaid Fire department invoices or outstanding building permit fees.	\$ 54	\$ 56	INFLATIONARY 3.0% INCREASE	
Arrears Notice Fee	Fee to send arrears notices for arrears greater than \$20 on the tax account.	\$ 10	\$ 11	INFLATIONARY 3.0% INCREASE	Cumulative inflationary increase
Mortgage Listing	Fee per billing period to administer the payment of taxes via mortgage company/financial institution.	\$ 10	\$ 11	INFLATIONARY 3.0% INCREASE	Cumulative inflationary increase
Tax Bill Reprint	Fee to prepare and provide a copy of a tax bill that has already been issued.	\$ 38	\$ 39	INFLATIONARY 3.0% INCREASE	
Tax Certificates	Fee for the issuance of a tax certificate, itemizing all monies owed on the tax account.	\$ 70	\$ 72	INFLATIONARY 3.0% INCREASE	
Tax Certificates (Immediate Response)	Fee for the issuance of an expedited tax certificate, itemizing all monies owed on the tax account (one business day) or if a lawyer requests a verbal report ASAP with the certificate to follow.	\$ 140	\$ 145	INFLATIONARY 3.0% INCREASE	
TAX SALE					
Final Demand Letter	Fee to determine properties in arrears to be registered for tax sale; account analysis; send out Final Demand letters and follow-up with customers.	\$ 163	\$ 168	INFLATIONARY 3.0% INCREASE	
Farm Debt Preliminary Research Fee	Fee to prepare unpaid Final Demand properties for Farm Debt Notice and Tax Sale; review account status; review and copy assessment roll, tax roll, municipal connect; prepare mapping and other related research.	\$ 217	\$ 224	INFLATIONARY 3.0% INCREASE	
Planning Department Fee	Fee to prepare information to be included in tender packages; mapping, zoning, building, septic, etc.	\$ 158	\$ 163	INFLATIONARY 3.0% INCREASE	
Site Visit Fee	Fee for site visit of property prior to sale or as required.	\$ 98	\$ 101	INFLATIONARY 3.0% INCREASE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

A-1 FINANCE

DEPARTMENT: FINANCIAL SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE	RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Tax Sale Administration Fee	Fee to prepare tax/assessment information; review file; determine cancellation price; coordinate information with other departments and with Tax Sale Specialist in order to prepare tender packages and advertising.	\$ 239	\$ 246	INFLATIONARY 3.0% INCREASE	
Extension Agreement	Fee for preparation of the agreement and the by-law for Council approval.	\$ 251	\$ 259	INFLATIONARY 3.0% INCREASE	
Default Notice - Extension Agreement	Fee to prepare and mail registered notice to interested parties regarding default in accordance with terms of the extension agreement. Note: Registered mail costs extra.	\$ 59	\$ 61	INFLATIONARY 3.0% INCREASE	
Tender Packages	Fee to provide tender packages including tender form and tender envelope to the public. Mailing/courier charges extra. NOTE: Package can be downloaded FREE from the Town website.	\$ 10	\$ 10	NO CHANGE	

Match similar restriction as the Muskoka Wharf as there is a significant impact to the public access the park.

Recommended 2025 User Fees and Service Charges

B-1 PLANNING

DEPARTMENT: DEVELOPMENT SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE	RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Condominium / Subdivision Agreements	An agreement between the Town and a landowner / developer intended to fulfill a condition of Draft Condo or Subdivision Approval. DISBURSEMENTS ARE IN ADDITION TO THE APPLICATION FEE.	\$ 2,160	\$ 2,224	INFLATIONARY 3.0% INCREASE	
Condominium / Subdivision Draft Approval Extension Requests	Fee charged for the Town's comments on a request to the District for an extension to Draft Condominium of Subdivision Approvals.	\$ 717	\$ 739	INFLATIONARY 3.0% INCREASE	
Consent Agreements	An agreement between the Town and a landowner intended to fulfill a condition of consent (severance). DISBURSEMENTS ARE IN ADDITION TO THE APPLICATION FEE.	\$ 365	\$ 376	INFLATIONARY 3.0% INCREASE	
Consent Applications	An application to divide (sever), reconfigure property or to establish a legal easement or right-of-way.	\$ 1,224	\$ 1,261	INFLATIONARY 3.0% INCREASE	
Consent Application: After Initial Application, Per Additional Grantee	Applicable fee for the granting of additional Rights-of-Way across the same Right-of-Way on one property.	\$ 222	\$ 229	INFLATIONARY 3.0% INCREASE	
Copy - Zoning By-law	A copy of the Zoning By-law (Rate per Each: Text & Schedules).	\$ 148	\$ 152	INFLATIONARY 3.0% INCREASE	
Copy - Official Plan	A copy of the approved Gravenhurst OP.				
	Text:	\$ 142	\$ 147	INFLATIONARY 3.0% INCREASE	
	Maps:	\$ 207	\$ 213	INFLATIONARY 3.0% INCREASE	
Deeming By-law (as a lone applicant with a distinct application)	An application to deem a property not to be subject to subdivision control.	\$ 577	\$ 594	INFLATIONARY 3.0% INCREASE	
Deeming By-law (as a lone applicant with another concurrent application type)	As above.	\$ 468	\$ 482	INFLATIONARY 3.0% INCREASE	
Deeming By-law (as a group applicant of five or more)	As above.	\$ 1,007	\$ 1,037	INFLATIONARY 3.0% INCREASE	
Deeming By-law (as a group applicant of less than five)	As above.				
	Per Applicant fee	\$ 435	\$ 448	INFLATIONARY 3.0% INCREASE	
	Maximum Fee for the Group	\$ 952	\$ 981	INFLATIONARY 3.0% INCREASE	
Digital Reference Plans for Plans of Condominium & Subdivisions & Consents	Fee to offset the cost of maintaining the Town's digital map base. RATE IS PER NEW LOT CREATED.	\$ 54	\$ 56	INFLATIONARY 3.0% INCREASE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

B-1 PLANNING

DEPARTMENT: DEVELOPMENT SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE	RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
License of Occupation Application	To allow an encroachment for the private use of land (ex: driveway) on Town property. Individual Application Fee.	\$ 1,400	\$ 1,442	INFLATIONARY 3.0% INCREASE	
	Group Application Fee per each additional application (Individual application fee still applies).	\$ 355	\$ 365	INFLATIONARY 3.0% INCREASE	
	License Fee 10 years - Structural Encroachments.	\$ 3,000	\$ 3,090	INFLATIONARY 3.0% INCREASE	
Licenses of Occupation Renewal Application Fee	Same Owner and no conditions changed from previous License of Occupation.	\$ 500	\$ 515	INFLATIONARY 3.0% INCREASE	
License of Occupation Temporary - Application Fee	As above, however, only used prior to the completion of an application for road allowance or shore road allowance closure. Fee includes mapping, correspondence, drafting license and notice to internal departments.	\$ 294	\$ 303	INFLATIONARY 3.0% INCREASE	
Minor Variance Application	An application to vary the regulations of a particular zone applicable to the R-1 and R-2 zones and existing single detached dwellings in any other zone (applicable to low and medium density proposals only.)	\$ 717	\$ 739	INFLATIONARY 3.0% INCREASE	
Minor Variance Application	An application, submitted in conjunction with a consent application, to vary the regulations of a particular zone applicable to the R-1 and R-2 zones and existing single detached dwellings in any other zone (applicable to low density proposals only.)	\$ 1,665	\$ 1,715	INFLATIONARY 3.0% INCREASE	
Minor Variance Application	An application to vary the regulations of a particular zone applicable to the business, commercial, industrial, institutional and medium/high-density residential zones.	\$ 936	\$ 964	INFLATIONARY 3.0% INCREASE	
Minor Variance Application	An application, submitted in conjunction with a consent application, to vary the regulations of a particular zone applicable to the business, commercial, industrial, institutional and high-density residential zones.	\$ 1,887	\$ 1,944	INFLATIONARY 3.0% INCREASE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

B-1 PLANNING

DEPARTMENT: DEVELOPMENT SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE	RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Official Plan Amendment Application "MAJOR"	An application to change Gravenhurst Official Plan policy or redesignate lands for large development proposals (more than one lot or for major policy changes). DISBURSEMENTS ARE IN ADDITION TO THE APPLICATION FEE (i.e. legal fees, peer review fees etc.)	\$ 4,438	\$ 4,571	INFLATIONARY 3.0% INCREASE	
Official Plan Amendment Application "MINOR"	An application to change Gravenhurst Official Plan policy or redesignate lands for large development proposals (only one lot only or for minor policy changes). DISBURSEMENTS ARE IN ADDITION TO THE APPLICATION FEE (i.e. legal fees, peer review fees etc.)	\$ 2,002	\$ 2,062	INFLATIONARY 3.0% INCREASE	
Ontario Municipal Board Hearing Deposit	A deposit collected in the event of certain appeals to Planning Applications to assist with Town legal costs associated with a hearing. (Deposit plus cost recovery)	\$ 2,176	\$ 2,241	INFLATIONARY 3.0% INCREASE	
Original Shore Road Allowance Closure Applications	An application to close a portion of an unopened Original Shore Road Allowance and to add the lands to an abutting lot.	\$ 946	\$ 974	INFLATIONARY 3.0% INCREASE	
	Solicitor's fee, Solicitor's disbursements, and survey costs are in addition to the application fee.	\$ -	\$ -		
	LAKE MUSKOKA: Rate per foot of shoreline is in addition to the above referenced application fee and noted disbursements. RATE IS PER RUNNING FOOT OF SHORELINE.	\$ 88	\$ 91	INFLATIONARY 3.0% INCREASE	
	ALL OTHER LAKES: Rate per foot of shoreline is in addition to the above referenced application fee and noted disbursements. RATE IS PER RUNNING FOOT OF SHORELINE.	\$ 65	\$ 67	INFLATIONARY 3.0% INCREASE	
Part Lot Control By-laws	An application to divide a property that is subject to subdivision control.	\$ 1,007	\$ 1,037	INFLATIONARY 3.0% INCREASE	
Public Notice Circulation	Re-Circulation of an notice for an application and for the circulation of a notice for private Public Meetings.	\$ 336	\$ 346	INFLATIONARY 3.0% INCREASE	
Refund of Application Fee	If file has been opened – (25% processed). Disbursements incurred must be paid in addition to the fee.	\$ 83	\$ 86	INFLATIONARY 3.0% INCREASE	
	If processed up to circulation of the application. Or 50% of application processed. Disbursements incurred must be paid in addition to the fee.	\$ 148	\$ 152	INFLATIONARY 3.0% INCREASE	
Release Agreement	A request made to release a registered agreement between the Town and a landowner pertaining to a property.	\$ 336	\$ 346	INFLATIONARY 3.0% INCREASE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

B-1 PLANNING

DEPARTMENT: DEVELOPMENT SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE	RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Site Alteration Permit	An application made for exemption to the Site Alteration By-law prior to the commencement of any works.	\$ 348	\$ 359	INFLATIONARY 3.0% INCREASE	
Site Alteration Permit	An application made for exemption to the Site Alteration By-law. Unauthorized works started prior to the issuance of a permit.	\$ 696	\$ 717	INFLATIONARY 3.0% INCREASE	
Site Plan Approval (Commercial/Industrial/Institutional/ Multi-Residential Uses)	An application to seek approval for a proposed development and related site works.	\$ 2,013	\$ 2,073	INFLATIONARY 3.0% INCREASE	
Private Public Meeting Fee	Where the Town is requested to circulate for a public meeting for a private entity (e.g. telecommunication tower proposal).	\$ 294	\$ 303	INFLATIONARY 3.0% INCREASE	
Site Plan Approval (Single Detached Dwellings)	An application to seek approval for a proposed development and related site works.	\$ 892	\$ 919	INFLATIONARY 3.0% INCREASE	
Site Plan Agreement Amendment (Commercial/Industrial/Institutional/ Multi-Residential Uses)	An application to amend an existing Site Plan Agreement.	\$ 642	\$ 661	INFLATIONARY 3.0% INCREASE	
Site Plan Agreement Amendment Residential (Single Detached Dwellings)	An application to amend an existing Site Plan Agreement.	\$ 528	\$ 544	INFLATIONARY 3.0% INCREASE	
Site Plan Agreement Amendment - Sketch Only	A request to amend or update a site plan that does not require a formal amendment to the registered site plan, or agreement.	\$ 119	\$ 122	INFLATIONARY 3.0% INCREASE	
Site Plan Agreement Compliance Letter	A request to confirm compliance with a site plan agreement. A site inspection by Town staff is included.	\$ 173	\$ 178	INFLATIONARY 3.0% INCREASE	
Surplus Lands - Application Fee	DISBURSEMENTS ARE IN ADDITION TO THE APPLICATION FEE.	\$ 892	\$ 919	INFLATIONARY 3.0% INCREASE	
Telecommunication and Renewable Energy Facility (Council Approval)	A request made for Council endorsement of a telecommunication or renewable energy project.	\$ 1,109	\$ 1,142	INFLATIONARY 3.0% INCREASE	
Telecommunication and Renewable Energy Facility (Staff Approval)	A request made for Staff endorsement of a telecommunication or renewable energy project.	\$ 348	\$ 359	INFLATIONARY 3.0% INCREASE	
Tree Cutting Permit	An application made for exemption to the Tree Preservation By-law prior to the commencement of any works.	\$ 348	\$ 359	INFLATIONARY 3.0% INCREASE	
Tree Cutting Permit	An application made for exemption to the Tree Preservation By-law. Unauthorized works started prior to the issuance of a permit.	\$ 696	\$ 717	INFLATIONARY 3.0% INCREASE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

B-1 PLANNING

DEPARTMENT: DEVELOPMENT SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE	RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Unopened Road Allowance Closure Applications	An application to close a portion of an Unopened Road Allowance.	\$ 892	\$ 919	INFLATIONARY 3.0% INCREASE	
	Solicitor's fee, Solicitor's disbursements, appraisal costs, and survey costs are in addition to the application fee.	\$ -	\$ -		
	Rate per square metre of property conveyed is in addition to the above referenced application fee and noted disbursements. RATE IS PER SQUARE METRE.	\$ 21	\$ 22	INFLATIONARY 3.0% INCREASE	
Zoning Amendment Application	An application to change a zone or the regulations applicable to the zones of zoning By-law for low density residential proposals.	\$ 1,109	\$ 1,142	INFLATIONARY 3.0% INCREASE	
Zoning Amendment Application	An application, submitted in conjunction with a consent application, to change a zone or the regulations applicable to the zones of zoning By-law for low density residential proposals.	\$ 2,002	\$ 2,062	INFLATIONARY 3.0% INCREASE	
Zoning Amendment Application	An application to change a zone or the regulations applicable to the zones of zoning By-law for business, commercial, industrial and medium/high density residential proposals.	\$ 1,665	\$ 1,715	INFLATIONARY 3.0% INCREASE	
Zoning Amendment Application	An application, submitted in conjunction with a consent application, to change a zone or the regulations applicable to the zones of zoning By-law for business, commercial, industrial and medium/high density residential proposals.	\$ 2,556	\$ 2,633	INFLATIONARY 3.0% INCREASE	
Zoning Amendment - "Holding" Symbol Removal	An application to remove the "Holding" symbol from the zone applicable to a property.	\$ 446	\$ 459	INFLATIONARY 3.0% INCREASE	
Zoning Compliance Letters	A letter commenting on Official Plan, zoning, and building permit related issues.	\$ 148	\$ 152	INFLATIONARY 3.0% INCREASE	
Zoning Compliance Letters (Immediate Response)	As above, except response is required within a time period equivalent to one business day.	\$ 294	\$ 303	INFLATIONARY 3.0% INCREASE	
Zoning Compliance Letters, confirmations - Secondary Response, Preliminary Site Plan Review, Motor Vehicle Dealer Licensing and Real Estate Agent / Appraiser	Same as a Zoning Compliance Letter, except a second response was required to answer a second set of questions related to the initial request or to confirm a specific zoning related question.	\$ 83	\$ 86	INFLATIONARY 3.0% INCREASE	
Council Special Consideration Fee	Per hour fee to reimburse costs for unforeseen information or approval requests	\$ 59	\$ 61	INFLATIONARY 3.0% INCREASE	
Subdivision/Condominium Review Fee	Fee to comment on a Subdivision or Condominium application circulated from the District of Muskoka	\$ 1,388	\$ 1,429	INFLATIONARY 3.0% INCREASE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

B-2 BUILDING

DEPARTMENT: DEVELOPMENT SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Residential Finished Floor Area including plumbing, HVAC & pier foundation	Such as dwellings, apartments, sleeping cabin, living rooms, bedroom, kitchen, three season sunroom, attached garage.	Charge per square foot.	\$ 1.45	\$ 1.45	NO CHANGE	
Residential Unfinished Basement Floor Area	Basement or crawl space including foundation insulation.	Charge per square foot.	\$ 0.30	\$ 0.30	NO CHANGE	
Residential Finished Basement Floor Area includes plumbing, HVAC	Basement or crawl space including foundation insulation.	Charged on a per square foot basis.	\$ 0.55	\$ 0.55	NO CHANGE	
Decks and Docks	Includes floating docks greater than 300 ft² gross area.	Charge per square foot.	\$ 0.55	\$ 0.55	NO CHANGE	
Floating Docks	Floating docks less than 300 ft² gross area.		\$ 200	\$ 200	NO CHANGE	
Foundation Permit	Permit to allow for the construction of the foundation of a structure, when information on final design is not initially available.			\$ 500	NEW	Issuing a foundation permit creates more work for staff but is a benefit to the contractor/builder
Accessory building	Detached garage, boathouse, storage building, coverall, gazebo, storage shed & farm buildings.	Charge per square foot. (storage Above)	\$ 0.75	\$ 0.75	NO CHANGE	
Over-the-Counter -Includes Change of Use	Generally issued for permits not requiring zoning analysis, plans review, etc... minor repairs and/or alterations & change of use.	Minimum charge as identified.	\$ 200	\$ 200	NO CHANGE	
	Addition variable fee based on change of use construction value	Charge per \$1,000 of construction value.	\$ 11.25	\$ 11.25	NO CHANGE	
Plan change or additional	Further plans review due to altering, adding or changing of plans.	Charge per page.	\$ 55	\$ 55	NO CHANGE	
Fireplace, furnace, stove and chimney	Solid fuel burning appliance.		\$ 200	\$ 200	NO CHANGE	
Completion Permit	Construction started prior to a building permit issued.	Double the permit fee or \$200 whichever is greater.	\$ 200	\$ 200	NO CHANGE	
Conditional Permit Fee	As permitted by the OBC.		\$ 335	\$ 335	NO CHANGE	
Water and/or Sewer Permit	Connection to municipal services.		\$ 200	\$ 200	NO CHANGE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

B-2 BUILDING

DEPARTMENT: DEVELOPMENT SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Minimum Permit fee unless otherwise noted			\$ 200	\$ 200	NO CHANGE	
Building Permit Fee Not Otherwise Covered	Construction value includes materials and labour.	Charge per \$1,000 of construction value.	\$ 11.25	\$ 11.25	NO CHANGE	
Septic System	Install complete new sewage system.		\$ 450	\$ 450	NO CHANGE	
Septic System Upgrade or Repair	Bring a septic sewage system into code compliance (bed only).		\$ 300	\$ 300	NO CHANGE	
Septic System Upgrade	Bring a sewage system into code compliance (tank only).		\$ 200	\$ 200	NO CHANGE	
Septic - Greywater Class 2	Sewage of domestic origin derived from fixtures other than sanitary units.		\$ 200	\$ 200	NO CHANGE	
Septic-Cesspool Class 3	Sewage system that receives only the contents of a Class 1 system or effluent from a Class 1 system for disposal (eg. composting toilet).		\$ 175	\$ 175	NO CHANGE	
Septic-Holding Tank Class 5	A tank designed to totally retain all sanitary sewage discharged into it & requiring periodic emptying.		\$ 450	\$ 450	NO CHANGE	
Septic Lot Suitability	Inspect and provide a septic sewage system report for a vacant parcel of land.		\$ 200	\$ 200	NO CHANGE	
Sewage System Inspection & Report for a Plan of Subdivision or Severance	Inspect and provide a septic sewage system report (to include all of the severed and retained lots).	Charge is based on per proposed lot.	\$ 150	\$ 150	NO CHANGE	
Sewage System Repair	Increase runs or repair runs.		\$ 200	\$ 200	NO CHANGE	
Sewage System/Building Permit Report/Search	Sewage System/ Building Permit status report usually requested by Real-Estate and Legal firms.		\$ 82	\$ 82	NO CHANGE	
Commercial/Industrial	Such as retail store, factory, storage building, repair garage.	Charge per \$1,000 of construction value or part thereof.	\$ 11.25	\$ 11.25	NO CHANGE	
Demolition Permit Part 3	Demolition that requires a professional engineer.		\$ 300	\$ 300	NO CHANGE	
Demolition Permit Part 9	Demolition that does not require a professional engineer.		\$ 110	\$ 110	NO CHANGE	
Non-Defined Inspection	Liquor licence, etc.		\$ 110	\$ 110	NO CHANGE	
Designated Structures	Designated structures as per the Ontario Building Code may include, retaining wall, pedestrian bridge appurtenant to a building, crane runway, exterior storage tank not regulated by the Technical Standards and Safety Act, 2000, signs, solar collector, wind turbine generator, dish antenna, communication tower, outdoor pool that has a water depth greater than 3.5 m at any point, public pool, and a public spa	Charge per \$1,000 of construction value or part thereof, Minimum \$200.00.	\$ 11.25	\$ 11.25	NO CHANGE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

B-2 BUILDING

DEPARTMENT: DEVELOPMENT SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Sign Permit	Standard fee for a Sign Permit as per Sign By-law		\$ 100	\$ 100	NO CHANGE	
Permit Maintenance/Special Inspection	Fee to maintain Building permits that remain open for 3 or more years. The fee is an annual amount based on the length of time the permit remains open.	Year 3	\$ 200	\$ 200	NO CHANGE	Annual escalation of fee to incentivise permit holders to complete work required to close permits
		Year 4		\$ 400	NEW	
		Year 5		\$ 800	NEW	
		Year 6 +		\$ 1,200	NEW	
Re-Inspection not covered in permit fee	Example - Inspection called for to find building is locked and no one at site.	Charge per inspection.	\$ 110	\$ 110	NO CHANGE	
Tents and Temporary Buildings	To erect tents, temporary greenhouses and other similar structures for special events.		\$ 110	\$ 110	NO CHANGE	
Transfer of Permit	Transfer a building permit from the holder it was issued too to another holder.		\$ 110	\$ 110	NO CHANGE	
Building Agreement	Delayed demolition of existing dwelling while a new dwelling is under construction, Model homes, Planning agreements pending, etc.	Administration Fee: (non-refundable).	\$ 585	\$ 585	NO CHANGE	
		Plus: performance fee which is refundable on completion of agreement conditions	\$ 16,000	\$ 16,000	NO CHANGE	
Building Permit - Refundable Deposit - Residential	Refundable if the permit is closed within 3 years - Based on Construction Value	Construction Value \$50,000 - \$149,999	\$ 1,500	\$ 1,500	NO CHANGE	
		Construction Value \$150,000 - \$299,999	\$ 2,000	\$ 2,000	NO CHANGE	
		Construction Value Over \$300,000	\$ 2,500	\$ 2,500	NO CHANGE	
Building Permit - Refundable Deposit - Commercial, Industrial, Institutional	Refundable if the permit is closed within 3 years - Based on Construction Value	Construction Value \$50,000 - \$149,999	\$ 1,500	\$ 1,500	NO CHANGE	
		Construction Value \$150,000 - \$299,999	\$ 2,000	\$ 2,000	NO CHANGE	
		Construction Value Over \$300,000	\$ 5,000	\$ 5,000	NO CHANGE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

B-2 BUILDING

DEPARTMENT: DEVELOPMENT SERVICES

Effective: January 1, 2025

Alternative Solution review	When there is a request for an alternative solution while applying for a building permit, complexity may require an outside architect to perform a peer review.		\$250 + Possible Peer Review	\$250 + Possible Peer Review	NO CHANGE	
File / Drawing copies	On request for copies of their own drawings and file documents staff will accommodate inhouse or arrange for outside printing.		\$50.00 + Copy Cost	\$50.00 + Copy Cost	NO CHANGE	
Permit Drawings scanning	Permit drawings that come in hard copy requiring scanning and upload into the permit system	per drawing	10	\$ 10	NO CHANGE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

B-3 BY-LAW ENFORCEMENT

DEPARTMENT: DEVELOPMENT SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Dog Licensing (By-law 2024-62)	Intact Male or Female Dog (Including Therapy Dogs)	Per Dog Rate	\$ 26	\$ 25	REDUCED	Prior increased of fee has reduced voluntary compliance with the licensing program
	Spayed or Neutered Dog	Per Dog Rate	\$ 16	\$ 15	REDUCED	
	Kennel License		\$ 102	\$ 100	REDUCED	
	Replacement Fee - Dog Tag	Per Dog Tag	\$ 5	\$ 5	NO CHANGE	
	Intact Male or Female Dog - (owned by a person over 65)	Per Dog Rate	\$ 20	\$ 20	NO CHANGE	
	Dangerous Dog	Per Dog	\$ 105	\$ 100	REDUCED	
	Service Dog (Guide for the disabled; Police Force)	No Charge		\$ -		
Fence Viewers Request (By-law 2001-89)	Requests for Fence Viewers where a dispute requires determinations or awards. Staff is involved with initial process and through arranging/scheduling hearing.		\$ 314	\$ 323	INFLATIONARY 3.0% INCREASE	
Firing Range - Municipal Letter of Support	Municipal letter requesting support for private firing range. Property has to be reviewed in regards to zoning and comments received. Site must be visited by staff and photographs taken. A report, resolution and a recommendation to committee written by staff. A letter from the municipality mailed to the applicant advising of the results.		\$ 324	\$ 334	INFLATIONARY 3.0% INCREASE	
Removal of Signs Requiring a Permit (By-law 2023-31)	Removal of signs erected on Town Property without a Permit. Includes removal of sign, storage and impoundment of sign for a maximum of 30 days	Per Sign		\$ 150	NEW	Fees for the By-law are set by User Fee By-law
Removal of Incidental Signs (By-law 2023-31)	Removal of incidental signs due to non compliance with Sign By-law 2023-31 by Town Staff. Includes removal of sign, storage and impoundment of sign for a maximum of 30 days	Per Incidental Sign		\$ 50	NEW	Fees for the By-law are determined by User Fee By-law
Noise Exemption Request (By-law 2023-62)	Requests for Exemptions to the Noise Control By-law require advertising in the local paper for two consecutive weeks to provide for public input. Staff time is required to receive comments and prepare report for Committee.		\$ 162	\$ 167	INFLATIONARY 3.0% INCREASE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

C-1 FIRE

DEPARTMENT: FIRE AND EMERGENCY SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Burning Control By-law	When the fire department responds to a property to extinguish a fire and that property owner is served an offence notice by Town By-Law officials, the property owner will be invoiced for fire department cost recovery.	per hour, per truck plus attending firefighter wages.	Current rate dictated by the Province (MTO rate) plus attending firefighter wages	Current rate dictated by the Province (MTO rate) per hour per truck	REMOVE ATTENDING FIREFIGHTER WAGES	Align rates with current industry practise
Requested Inspections, File Search, Review of Documents/Applications	Includes requests to inspect premises for real estate transactions, licencing requirements (including day care, AGCO permits), file searches; review of documents such as AGCO "Operations Plans", propane "Risk Safety Management Plans"; planning applications and commercial fireworks inspections and/or permit processing	per hour (Minimum 1/2 hr charge)	\$ 125	\$ 129	INFLATIONARY 3.0% INCREASE	
Incident Report	Staff time to search/respond to requests for information from Insurance companies and/or the public.		\$ 73	\$ 75	INFLATIONARY 3.0% INCREASE	
Materials and Services – Emergency Response/Fire Control/Fire Investigations/Fire Code Enforcement	Cost recovery for materials, supplies, services or equipment (including personnel costs) not normally supplied by the fire department but deemed necessary for emergency response, fire control measures or for fire investigation purposes (including costs to demolish, shore up or otherwise make the premises secure and/or safe). For Fire Code enforcement situations, costs related to activities associated with the terms and conditions considered proper by the Fire Marshal in the application of the Fire Protection and Prevention Act 1997 Section 21(2) (b) where an inspector causes the land or premises to be closed immediately and persons on the premises to be removed or activities undertaken associated with the application of the Fire Protection and Prevention Act 1997 Section 21 (2) (a) where the inspector orders the land or premises to be closed. Subject property owner invoiced.		Cost Recovery	Cost Recovery	NO CHANGE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

C-1 FIRE

DEPARTMENT: FIRE AND EMERGENCY SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Ministry of Transportation/Highway Responses	Highway response for fire, rescue, hazardous materials response, emergency stand-by, debris cleanup, vehicle or scene stabilization, or other incident. This is a Province wide negotiated HOURLY rate with MTO.	per hour, per truck plus attending firefighter wages.	Current rate dictated by the Province (MTO rate) plus attending firefighter wages	Current rate dictated by the Province (MTO rate) per hour per truck	REMOVE ATTENDING FIREFIGHTER WAGES	Align rates with current industry practise
Indemnification Technology	Recovery of costs related to emergency response (including damage or loss of equipment, consumables) from insurance carriers. Limits of policy coverage reflects partial cost recovery. Should the insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative.	per hour, per truck. plus attending firefighter wages, Plus any additional costs.	Current rate dictated by the Province (MTO rate) plus attending firefighter wages	Current rate dictated by the Province (MTO rate) per hour per truck, Plus any additional costs	REMOVE ATTENDING FIREFIGHTER WAGES	Align rates with current industry practise
Special Events Stand-By	Fee for the requested stand-by of fire apparatus to provide on-site fire protection, as allowed by equipment and training, for special events such as airport standby etc.	per hour, per truck plus attending firefighter wages.	Current rate dictated by the Province (MTO rate) plus attending firefighter wages	Current rate dictated by the Province (MTO rate) per hour per truck	REMOVE ATTENDING FIREFIGHTER WAGES	Align rates with current industry practise
	Administration fee to recover costs associated with staff time required for organizing and scheduling for each event	per event		\$ 200	New	Significant amount of time required by staff to organize and schedule each event
Hazardous Materials Incident Response	Response to Hazardous Materials Incidents regardless of location for incidents exceeding 1 hour. This includes natural gas/propane leaks, spill of fuels etc. Property owner or carrier invoiced.	per hour, per truck plus attending firefighter wages.	Current rate dictated by the Province (MTO rate) plus attending firefighter wages	Current rate dictated by the Province (MTO rate) per hour per truck	REMOVE ATTENDING FIREFIGHTER WAGES	Align rates with current industry practise
Fire Extinguisher Training	Cost recovery for consumables.	for up to 25 people	\$ 30	\$ 32	NO CHANGE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

C-1 FIRE

DEPARTMENT: FIRE AND EMERGENCY SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Fire Watch	Following the extinguishment of a fire, where the fire department is requested to conduct a fire watch. Property owner invoiced.	per hour, per truck plus attending firefighter wages.	Current rate dictated by the Province (MTO rate) plus attending firefighter wages	Current rate dictated by the Province (MTO rate) per hour per truck	REMOVE ATTENDING FIREFIGHTER WAGES	Align rates with current industry practise
Fire Alarm Response	Charges are for the second and each subsequent fire department response to an activation of a fire alarm where no actual emergency exists in any calendar year OR for every alarm caused by a fire alarm service technician who fails to take adequate precaution against fire department response where there is no emergency.	per hour, per truck plus attending firefighter wages.	Current rate dictated by the Province (MTO rate) plus attending firefighter wages	Current rate dictated by the Province (MTO rate) per hour per truck	REMOVE ATTENDING FIREFIGHTER WAGES	Align rates with current industry practise
Hydro Wires Response	Charges are for excessively long fire department stand-bys for wires down incidents - responses lasting in excess of one hour to be billed to the utility provider for any time past the first hour.	per hour, per truck plus attending firefighter wages.	Current rate dictated by the Province (MTO rate) plus attending firefighter wages	Current rate dictated by the Province (MTO rate) per hour per truck	REMOVE ATTENDING FIREFIGHTER WAGES	Align rates with current industry practise
Utility Task Vehicle (UTV) Requested Response	Charges are for any requests to use the UTV by any entity for any purpose outside the scope of prescribed Fire and Emergency services operations.	per hour (Minimum 1/2Hr charge)	300	\$ 309	INFLATIONARY 3.0% INCREASE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

D-1 INFRASTRUCTURE ADMINISTRATION
DEPARTMENT: INFRASTRUCTURE SERVICES
Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE	RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Entrance Permits	Permit for approval of a location of an entrance onto a Town road. (In addition to refundable environmental fee)	\$ 137	\$ 141	INFLATIONARY 3.0% INCREASE	
Entrance Permits	Refundable environmental fee	\$ 137	\$ 141	INFLATIONARY 3.0% INCREASE	
Access Agreement Application		\$ 5,000	\$ 5,150	INFLATIONARY 3.0% INCREASE	
Agreement Fee	fee for 10 year agreement	\$ 3,000	\$ 3,090	INFLATIONARY 3.0% INCREASE	
Overload/Size Permit	Permit for oversized or overload vehicles using Town roads. This is an annual fee for the permit.	\$ 348	\$ 359	INFLATIONARY 3.0% INCREASE	
Overload/Size Permit	Single Use Permit for oversized or overload vehicles using Town roads.	\$ 59	\$ 61	INFLATIONARY 3.0% INCREASE	
Procurement Documents	Administration cost for document preparation and review.	\$ 70	\$ 72	INFLATIONARY 3.0% INCREASE	
Roadway Occupation Application and Permit	Hydro, District of Muskoka, Contractors - (cutting roadways) augured, bored/jacked, open cut and other. Traffic can be maintained, closed and partially closed. The Contractor is responsible for workmanship and materials placed under this approval shall be maintained and guaranteed for a period of two years from the date of completion of work or one year from completion of permanent repair, whichever is longer. Contractor is responsible for procedures, liabilities, traffic control, temporary re-instatement, permanent re-instatement, class of restoration and municipal prerogative.	\$ 137	\$ 141	INFLATIONARY 3.0% INCREASE	
Roadway Sign, supply/install	Supply and install charges for the erection of signs on the Towns road network. Cost is per sign.	\$ 294	\$ 303	INFLATIONARY 3.0% INCREASE	
Engineering Peer Review	Costs associated with the engineering reviews of subdivisions and site plans.				
	Subdivisions				
	a) major (>75 lots)				
	Initial	\$ 2,773	\$ 2,856	INFLATIONARY 3.0% INCREASE	
	Subsequent	\$ 1,387	\$ 1,428	INFLATIONARY 3.0% INCREASE	
	b) Minor (<75 lots)				
	Initial	\$ 1,664	\$ 1,713	INFLATIONARY 3.0% INCREASE	
	Subsequent	\$ 832	\$ 857	INFLATIONARY 3.0% INCREASE	
	Site Plans				
	a) major (multi-residential, industrial, commercial))				
	Initial	\$ 2,218	\$ 2,285	INFLATIONARY 3.0% INCREASE	
	Subsequent	\$ 1,109	\$ 1,142	INFLATIONARY 3.0% INCREASE	
	b) Minor (single lot additions)				
	Initial	\$ 1,109	\$ 1,142	INFLATIONARY 3.0% INCREASE	
	Subsequent	\$ 555	\$ 571	INFLATIONARY 3.0% INCREASE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

D-2 PARKS

DEPARTMENT: INFRASTRUCTURE SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
BOAT SLIP LEASE						
Annual Boat Slip Lease Dock A, D	One-season lease term based on a 22 foot boat slip and one motor vehicle parking space (not assigned).	May 15 TO October 31	\$ 2,101	\$ 2,164	INFLATIONARY 3.0% INCREASE	
Annual Boat Slip Lease Dock E	One-season lease term based on a 22 foot boat slip and one motor vehicle parking space (not assigned).	May 15 TO October 31	\$ 2,399	\$ 2,471	INFLATIONARY 3.0% INCREASE	
Annual Boat Slip Lease Surcharge	Surcharge for larger boat slip per one-season lease term.	Per Foot Rate	\$ 128	\$ 131	INFLATIONARY 3.0% INCREASE	
Wharf Slip Rental (Daily)	Daily boat slip rental	Per Day	\$ 32	\$ 33	INFLATIONARY 3.0% INCREASE	
Deposit Fee	Lease deposit is due upon signing the Lease Agreement.	Percentage of Total Rental Fee	50%	50%	NO CHANGE	
DEPOSITS & LEGISLATED FEES (Not Subject to Annual Fee Increase)						
Security Deposit	Damages, incidentals. Refunded if there are no issues. Applicable to large functions and special events.	Mandatory Deposit (By certified cheque or money order only)	\$ 267	\$ 275	INFLATIONARY 3.0% INCREASE	
Noise Deposit	Noise deposit mandatory, paid in advance, forfeited as a result of breach of rental terms.	Mandatory Deposit (By certified cheque or money order only)	\$ 155	\$ 159	INFLATIONARY 3.0% INCREASE	
ENTANDEM Fees	ENTANDEM fees apply if applicable as set out by legislation.	Legislated Fee				
Key Deposit	For locations where keys are required a mandatory key deposit is applicable.	Mandatory Deposit (By certified cheque or money order only)	\$ 50	\$ 50	NO CHANGE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

D-2 PARKS

DEPARTMENT: INFRASTRUCTURE SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Rental Deposit	Due upon signing Rental Permit to confirm booking. Rate based on a percentage of total rental fees. Balance due 30 days prior to event.	Percentage of Total Rental Fee	50%	50%	NO CHANGE	
Clamping Fee	Fee to have vessel clamped due to violation of Dock Control By-law 09-73.	Initial Fee	\$ 228	\$ 235	INFLATIONARY 3.0% INCREASE	
		Daily Fee	\$ 44	\$ 45	INFLATIONARY 3.0% INCREASE	
Docks for Special Event - Muskoka Wharf	Reserving docks within Muskoka Wharf in conjunction with permit issued for a Special Event. Prohibits public from using the docks during a Special Event. At no time will an event reserve all of the public docking, i.e. one dock will be available for public use during Special Event.	Dock B: Closest to Pavilion. Rate Per Day	\$ 141	\$ 145	INFLATIONARY 3.0% INCREASE	
		Dock C: Across from the Sport Field. Rate Per Day	\$ 141	\$ 145	INFLATIONARY 3.0% INCREASE	
Boat Launch Ramp Fee - Commercial Barge Operators	Monthly Rental.	Rate Per Month	\$ 267	\$ 275	INFLATIONARY 3.0% INCREASE	
	Yearly Rental.	Annual Rate	\$ 663	\$ 683	INFLATIONARY 3.0% INCREASE	
Muskoka Wharf – Central Square						
Special Events Rental Per Day	Rental of Central Square including Feature Gazebo for event. For use by Special Events of Community Groups	Rate Per Day				
		Per Day Rental	\$ 282	\$ 291	INFLATIONARY 3.0% INCREASE	
		**Youth	\$ 212	\$ 218	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 70	\$ 72	INFLATIONARY 3.0% INCREASE	
Special Events Rental Half Day (up to 6 hours)	Rental of Central Square including Feature Gazebo for event. For use by Special Events of Community Groups	Rate Half Day (up to 6 hours)				
		Half Day Rental	\$ 167	\$ 172	INFLATIONARY 3.0% INCREASE	
		**Youth	\$ 125	\$ 129	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 42	\$ 43	INFLATIONARY 3.0% INCREASE	
Special Events Rental Per Hour (based on arrival and departure)	Rental of Central Square including Feature Gazebo for event. For use by Special Events of Community Groups	Rate Per Hour				
		Per Hour Rental	\$ 57	\$ 59	INFLATIONARY 3.0% INCREASE	
		**Youth	\$ 42	\$ 43	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 14	\$ 15	INFLATIONARY 3.0% INCREASE	
Muskoka Wharf – Special Events Field						
Full Rental Per Day	Full Facility rental for special events, including servery in sports pavilion, multi-use court and soccer field. Permit holders shall not be permitted to restrict access to public washrooms	Rate Per Day				
		Per Day Rental	\$ 1,044	\$ 1,075	INFLATIONARY 3.0% INCREASE	
		**Youth	\$ 783	\$ 806	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 261	\$ 269	INFLATIONARY 3.0% INCREASE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

D-2 PARKS

DEPARTMENT: INFRASTRUCTURE SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Full Rental Per Half Day (up to 6 hours)	Full Facility rental for special events, including servery in sports pavilion, multi-use court and soccer field. Permit holders shall not be permitted to restrict access to public washrooms	Rate Half Day (up to 6 hours)				
		Half Day Rental	\$ 627	\$ 646	INFLATIONARY 3.0% INCREASE	
		**Youth	\$ 470	\$ 485	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 157	\$ 162	INFLATIONARY 3.0% INCREASE	
Full Rental Per Hour (based on arrival and departure)	Full Facility rental for special events, including servery in sports pavilion, multi-use court and soccer field. Permit holders shall not be permitted to restrict access to public washrooms	Rate Per Hour				
		Per Hour Rental	\$ 120	\$ 124	INFLATIONARY 3.0% INCREASE	
		**Youth	\$ 90	\$ 93	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 30	\$ 31	INFLATIONARY 3.0% INCREASE	
Set-up/Take-down	Reserving space for set-up/take-down	Rate Per Day	\$ 277	\$ 285	INFLATIONARY 3.0% INCREASE	
		Rate Per Half Day	\$ 167	\$ 172	INFLATIONARY 3.0% INCREASE	
Muskoka Wharf – Lions Pavilion						
Full Rental Per Day	Use of Lions Pavilion including kitchen. Permit holders shall not be permitted to restrict access to public washrooms and drinking fountain.	Rate Per Day				
		Per Day Rental	\$ 418	\$ 431	INFLATIONARY 3.0% INCREASE	
		**Youth	\$ 314	\$ 323	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 105	\$ 108	INFLATIONARY 3.0% INCREASE	
Full Rental Per Half Day (up to 6 hours)	Use of Lions Pavilion including kitchen. Permit holders shall not be permitted to restrict access to public washrooms and drinking fountain.	Rate Half Day (up to 6 hours)				
		Half Day Rental	\$ 251	\$ 259	INFLATIONARY 3.0% INCREASE	
		**Youth	\$ 188	\$ 194	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 63	\$ 65	INFLATIONARY 3.0% INCREASE	
Full Rental Per Hour (based on arrival and departure)	Use of Lions Pavilion including kitchen. Permit holders shall not be permitted to restrict access to public washrooms and drinking fountain.	Rate Per Hour				
		Per Hour Rental	\$ 57	\$ 59	INFLATIONARY 3.0% INCREASE	
		**Youth	\$ 43	\$ 44	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 15	\$ 15	NO CHANGE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

D-2 PARKS

DEPARTMENT: INFRASTRUCTURE SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Muskoka Wharf – Entire Site						
Full Rental Per Day	Entire site rental for Special Events, including Central Square, Feature Gazebo, Multi-Use Court, Lions Pavilion (including kitchen), Soccer Field, Sports Pavilion (including servery)	Rate Per Day				
		Per Day Rental	\$ 1,396	\$ 1,438	INFLATIONARY 3.0% INCREASE	
		**Youth	\$ 1,046	\$ 1,077	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 351	\$ 361	INFLATIONARY 3.0% INCREASE	
Full Rental Per Half Day (up to 6 hours)	Entire site rental for Special Events, including Central Square, Feature Gazebo, Multi-Use Court, Lions Pavilion (including kitchen), Soccer Field, Sports Pavilion (including servery)	Rate Half Day (up to 6 hours)				
		Half Day Rental	\$ 836	\$ 861	INFLATIONARY 3.0% INCREASE	
		**Youth	\$ 627	\$ 646	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 209	\$ 215	INFLATIONARY 3.0% INCREASE	
Set-up/Take-down	Reserving space for set-up/take-down	Rate Per Day	\$ 418	\$ 431	INFLATIONARY 3.0% INCREASE	
		Rate Per Half Day	\$ 251	\$ 259	INFLATIONARY 3.0% INCREASE	
Parks (excluding Muskoka Wharf property)						
Flat Rental Fee	Reserving green space within parks and trails, additional garbage cans, picnic tables, garbage pick-up and disposal.	Flat Rate Fee	\$ 75	\$ 77	INFLATIONARY 3.0% INCREASE	
Flat Rental Fee	Reserving a Pavilion	Flat Rate Fee	\$ 75	\$ 77	INFLATIONARY 3.0% INCREASE	
Special Events where admittance to the park is restricted (fencing, gates, ticket admission, etc.)	Full park for special events. *no half day rates apply Does not include the lifeguard building, tennis courts, washroom building and storage shes	Flat Rate Fee (full day)				
		Full Day Rental	\$ 479	\$ 1,438	INCREASE	Match similar restriction as the Muskoka Wharf as there is a significant impact to the public access the park.
		**Youth	\$ 359	\$ 1,077	INCREASE	
		**Local Re-Investment	\$ 120	\$ 361	INCREASE	
Special Events where admittance to the park is not restricted (no ticket sales, no gates, no fencing)	Full park for special events. *no half day rates apply	Rate Per day (full day)				
		Full Day Rental	\$ 305	\$ 315	INFLATIONARY 3.0% INCREASE	
		**Youth	\$ 229	\$ 235	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 77	\$ 79	INFLATIONARY 3.0% INCREASE	
Set-up/Take-down	Reserving space for set-up/take-down	Rate Per Day	\$ 120	\$ 124	INFLATIONARY 3.0% INCREASE	
Barge Rental	Reserving the Barge at Gull Lake in conjunction with a permit issued for a Special Event.	Rate Per Hour	\$ 75	\$ 77	INFLATIONARY 3.0% INCREASE	
Lifeguard Building	Reserving the Lifeguard Building at Gull Lake in conjunction with a permit issued for a Special Event.	Rate Per Day	\$ 270	\$ 278	INFLATIONARY 3.0% INCREASE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

D-2 PARKS

DEPARTMENT: INFRASTRUCTURE SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Soccer Field	All Sports Activities	Rate Per Hour	\$ 25	\$ 26	INFLATIONARY 3.0% INCREASE	
Ball Diamonds	All Sports Activities	Rate Per Hour	\$ 25	\$ 26	INFLATIONARY 3.0% INCREASE	
Multi Use Court	All Activities	Rate Per Hour	\$ 25	\$ 26	INFLATIONARY 3.0% INCREASE	

**Youth represent rentals by individuals or groups for not for profit recreation, arts and culture programs that benefit and are open to the community.

**Majority of participants under 18 years of age.

** Local Reinvestment is applicable to events that raise funds for local programs and services or for equipment/infrastructure that is open and free to every resident of the Town of Gravenhurst.

Events will raise funds to re-invest in the local community with an 80% re-investment in the Town. This reduction may also be applied to activities, events or programs that are free of charge to plan, educate or build the capacity of local citizens.

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

D-3 CEMETERY

DEPARTMENT: INFRASTRUCTURE SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE	RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
PLOTS					
Columbarium Niches - 1 or 2 urns (Mickle Cemetery) Price includes entombment (excluding overtime charges and engraving)	Interment Rights (Row A top) - Includes Care & Maintenance	\$ 2,509	\$ 2,584	INFLATIONARY 3.0% INCREASE	
	Interment Rights (Row B) - Includes Care & Maintenance	\$ 2,300	\$ 2,369	INFLATIONARY 3.0% INCREASE	
	Interment Rights (Row C) - Includes Care & Maintenance	\$ 2,091	\$ 2,154	INFLATIONARY 3.0% INCREASE	
	Interment Rights (Row D bottom) - Includes Care & Maintenance	\$ 1,882	\$ 1,938	INFLATIONARY 3.0% INCREASE	
Cremation & Infant Plots Less than 24 ft sq. (Mickle, Bethel & Symington Cemeteries)	Interment Rights - Includes Care & Maintenance	\$ 575	\$ 592	INFLATIONARY 3.0% INCREASE	
Cremation & Infant Plots Greater than 24 ft sq (Mickle Cemetery Only)	Interment Rights - Includes Care & Maintenance	\$ 575	\$ 592	INFLATIONARY 3.0% INCREASE	
Legion Plots (Mickle Cemetery Only)	Interment Rights - Includes Care & Maintenance	\$ 836	\$ 861	INFLATIONARY 3.0% INCREASE	
Single Plots (Where available)	Interment Rights - Includes Care & Maintenance	\$ 889	\$ 915	INFLATIONARY 3.0% INCREASE	
INTERMENT					
Adult Interment	Non-Winter	\$ 669	\$ 689	INFLATIONARY 3.0% INCREASE	
Child Interment (3 to Age 12)	Non-Winter	\$ 366	\$ 377	INFLATIONARY 3.0% INCREASE	
Excavation Surcharge	Non-Winter, cost recovery for excavation contractor		\$ 825	NEW	Cost recovery for excavation contractor
Cremated Remains and Infants (Up to age 3)	Non-Winter	Additional Cremated \$ 334	\$ 344	INFLATIONARY 3.0% INCREASE	
Additional Cremated Remains	Non-Winter, multiple cremations buried at the same time in the same excavation		\$ 110	NEW	Increased demand for multiple cremation burials
Scattering of Cremated Remains (Lakeview Only)	Scattering Fee - Includes Care & Maintenance	\$ 157	\$ 162	INFLATIONARY 3.0% INCREASE	
Setting and Purchase of Corner Markers (Optional)		\$ 261	\$ 279	COST RECOVERY INCREASE	Increase to cover the increased cost of corner markers
EXTRA CHARGES					
Disinterment	Inground Burials	\$ 1,108	\$ 1,113	INFLATIONARY 3.0% INCREASE	
	Inground Cremations	\$ 386	\$ 388	INFLATIONARY 3.0% INCREASE	
	Columbarium	\$ 52	\$ 53	INFLATIONARY 3.0% INCREASE	
Monument Cleaning		\$ 79	\$ 79	INFLATIONARY 3.0% INCREASE	
Search of Records	For family histories	\$ 63	\$ 63	INFLATIONARY 3.0% INCREASE	
Transfer Fee	For all services and documents with respect to the transfer of Interment Rights or the re-issuing of Rights.	\$ 105	\$ 105	INFLATIONARY 3.0% INCREASE	
Tree and Shrub installation or removal		\$ 52	\$ 53	INFLATIONARY 3.0% INCREASE	
Overtime	For after 3:45 P.M. or weekends and/or statutory holidays	\$ 267	\$ 268	INFLATIONARY 3.0% INCREASE	
Winter Vault		\$ 314	\$ 315	INFLATIONARY 3.0% INCREASE	
Monument Staking Fee	Typically through monument company	\$ 52	\$ 53	INFLATIONARY 3.0% INCREASE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

D-3 CEMETERY

DEPARTMENT: INFRASTRUCTURE SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE	RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
MONUMENT CARE & MAINTENANCE FUND - (Not Subject to Annual Fee Increase)					
Flat Marker	173 sq. inch or more	\$ 100	\$100 Fee Set by BAO	NO CHANGE	
	Under 173 sq. inch	\$ -	Fee Set by BAO	NO CHANGE	
Upright Marker	4 foot long by 4 foot wide or less	\$ 200	\$200 Fee Set By BAO	NO CHANGE	
Upright Marker	Greater than 4 foot long by 4 foot wide	\$ 400	\$400 Fee Set by BAO	NO CHANGE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

E-1 LEGISLATIVE ADMINISTRATION
DEPARTMENT: LEGISLATIVE SERVICES
Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Burial Permits	For all Burial Permits issued in Gravenhurst with the Exception of Stillborns or Children Under the Age of Two (2) Years.		\$ 10	\$ 11	INFLATIONARY 3.0% INCREASE	Cumulative Inflationary Increase
Civil Marriage Solemnization	Fee to be paid by cash, visa, master card or interac at the Pre-Ceremony Meeting.		\$ 340	\$ 350	INFLATIONARY 3.0% INCREASE	
	Ceremony cancelled more than fourteen (14) days prior to marriage ceremony.	No penalty - full refund of fee		No penalty - full refund of fee	NO CHANGE	
	Ceremony cancelled more than seven (7) but less than fourteen (14) days prior to marriage ceremony an administration fee applies.		\$ 31	\$ 32	INFLATIONARY 3.0% INCREASE	
	Witness		\$ 26	\$ 27	INFLATIONARY 3.0% INCREASE	Cumulative Inflationary Increase
	Ceremony cancelled less than seven (7) days prior to marriage ceremony.	No Refund Issued		No Refund Issued	NO CHANGE	
Civil Marriage Solemnization - Additional Meeting Fee	Above noted Civil Marriage Solemnization fee includes one (1) pre-ceremony meeting between applicants and Wedding commissioner plus the ceremony.		\$ 58	\$ 59	INFLATIONARY 3.0% INCREASE	
Commissioning of Non-Municipal Documents	Non-municipal documents commissioned may include motor vehicle transfers, travel letters and pension documents.		\$ 10	\$ 11	INFLATIONARY 3.0% INCREASE	Cumulative Inflationary Increase
Photocopies	Charge for public use of photocopier. PER PAGE RATE		\$ 1	\$ 1	NO CHANGE	
Research Fee	Other than Freedom of Information Requests - RATE IS PER 15 MINUTES SEARCH TIME OR RESPONSE PREPARATION.	Per 15 minutes	\$ 7	\$ 7	NO CHANGE	
Road Naming/Re-naming Fee	Naming of Private Roads under the Municipal Act are required to be advertised for two consecutive weeks.		\$ 167	\$ 172	INFLATIONARY 3.0% INCREASE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

E-2 LICENSING

DEPARTMENT: LEGISLATIVE SERVICES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Not Subject to Annual Fee Increase						
Business Licensing	Refreshment Vehicle	Per Vehicle Rate	\$ 75	\$ 75	NO CHANGE	
Lottery Licensing (Provincially Regulated Fees)	Bazaar Gaming Events	Percentage of Prizes	3%	3%	NO CHANGE	
	Bingo	Percentage of Prizes	3%	3%	NO CHANGE	
	Break Open Tickets	Percentage of Prizes	3%	3%	NO CHANGE	
	Media Bingo	Percentage of Prizes	3%	3%	NO CHANGE	
	Raffle	Percentage of Prizes	3%	3%	NO CHANGE	
	Wheel of Fortune (Bazaar Event)	Rate Per Wheel	\$ 10	\$ 11	INFLATIONARY 3.0% INCREASE	Cumulative Inflationary Increase
Marriage Licensing	Issuance of a marriage license in accordance with Provincial requirements.		\$ 152	\$ 156	INFLATIONARY 3.0% INCREASE	
Short Term Rental Licensing	Issuance of a short term rental license for properties offering short term rental accommodations	Annual Fee	\$ 750	\$ 750	NO CHANGE	

ATTACHMENT A

F-1 CENTENNIAL CENTRE & ARENA

DEPARTMENT: RECREATION, ARTS & CULTURE

Effective: January 1, 2025

Recommended 2025 User Fees and Service Charges

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
ARENA						
Arena Floor	Trade Shows, Concerts, etc. (Note: Set up fees apply whether ice is in or not)	Rate Per Hour				
		Commercial	\$ 104	\$ 107	INFLATIONARY 3.0% INCREASE	
		Non Commercial	\$ 54	\$ 56	INFLATIONARY 3.0% INCREASE	
		**Youth/Not for Profit/Charitable	\$ 41	\$ 42	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 14	\$ 14	NO CHANGE	
		Setup/Take Down	\$ 52	\$ 54	INFLATIONARY 3.0% INCREASE	
Advertising Boards	4'X8' wall mounted East and South Wall.	Annual Fee	\$ 316	\$ 325	INFLATIONARY 3.0% INCREASE	
	4'X8' wall mounted West Wall.	Annual Fee	\$ 158	\$ 163	INFLATIONARY 3.0% INCREASE	
	4'X8' dasher mounted.	Annual Fee	\$ 484	\$ 498	INFLATIONARY 3.0% INCREASE	
Advertising Olympia Ice Resurfacer	Three (3) locations of the machine.	Annual Fee	\$ 2,045	\$ 2,106	INFLATIONARY 3.0% INCREASE	
Arena Gondola Advertising	Advertising on Arena Gondola (above timekeeper's box).	Annual Fee	\$ 2,045	\$ 2,106	INFLATIONARY 3.0% INCREASE	
Arena Ice Advertising	In ice advertising – Centre Ice.	Annual Fee	\$ 1,364	\$ 1,405	INFLATIONARY 3.0% INCREASE	
	In ice advertising – four (4) separate locations (neutral zone).	Annual Fee	\$ 686	\$ 706	INFLATIONARY 3.0% INCREASE	
Ice Rental Rates	Prime-time (4:00 p.m. to 12:00 a.m. Monday to Friday, Weekends – all day).	Rate Per Hour				
		Commercial	\$ 185	\$ 204	INCREASE	High demand, lowest fees, many years of not increasing fees, we are way behind our comparitors. This will be a multi-year increase to level out with area arenas.
		Non commercial	\$ 170	\$ 187	INCREASE	High demand, lowest fees, many years of not increasing fees, we are way behind our comparitors. This will be a multi-year increase to level out with area arenas.
		**Youth/Not for Profit/Charitable	128	\$ 141	INCREASE	75% of non-commercial per user fee reduction
		**Local Re-Investment	\$ 43	\$ 47	INCREASE	25% of non-commercial per user fee reduction

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

F-1 CENTENNIAL CENTRE & ARENA
DEPARTMENT: RECREATION, ARTS & CULTURE
Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Ice Rental Rates	Non-Prime Ice (8:00 a.m. to 4:00 p.m. Monday to Friday).	Rate Per Hour				
		Commercial	\$ 98	\$ 108	INCREASE	Phased increase to align with market rates
		Non Commercial	\$ 83	\$ 91	INCREASE	Phased increase to align with market rates
		**Youth/Not for Profit/Charitable	\$ 61	\$ 67	INCREASE	Phased increase to align with market rates
		**Local Re-Investment	\$ 21	\$ 23	INFLATIONARY 3.0% INCREASE	
Ice Rental Sports Events	Setup / Take down of sporting Events on Arena Ice/Floor	Percentage of Ice/Floor Rental	50%	50%	NO CHANGE	
Parking Lot Rental Fee	Exclusive use of Centennial Centre parking lot (back half), as additional space to accommodate an existing permitted/authorized activity	Rate Per Day		\$ 75.00	NEW	Increase in requests to use the back half of the Centennial Centre parking lot for events
Dressing Room Rental	Exclusive use of dressing room(s)	Rate Per Day	\$ 39	\$ 40	INFLATIONARY 3.0% INCREASE	
Summer Ice	July - September (Labour Day)	Rate Per Hour				
		Commercial	\$ 210	\$ 231	INCREASE	Phased increase to align with market rates
		Non Commercial	\$ 190	\$ 209	INCREASE	Phased increase to align with market rates
		**Youth/Not for Profit/Charitable	\$ 143	\$ 157	INCREASE	75% of non-commercial per user fee reduction
		**Local Re-Investment	\$ 48	\$ 52	INCREASE	25% of non-commercial per user fee reduction
Public Skating General Admission	General Admission.	Per Person	\$ 2	\$ 2	NO CHANGE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

F-1 CENTENNIAL CENTRE & ARENA
DEPARTMENT: RECREATION, ARTS & CULTURE
Effective: January 1, 2025

CENTENNIAL CENTRE - TERRY FOX AUDITORIUM						
Hall Hourly Rental (no Kitchen) Full Hall	No use of Kitchen amenities other than food prepare. Large functions have an 8 hour minimum.	Rate Per Hour based on arrival & departure				
		Commercial	\$ 93	\$ 96	INFLATIONARY 3.0% INCREASE	
		Non Commercial	\$ 83	\$ 86	INFLATIONARY 3.0% INCREASE	
		**Youth/Not for Profit/Charitable	\$ 61	\$ 63	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 21	\$ 22	INFLATIONARY 3.0% INCREASE	
Hall Hourly Rental (no Kitchen) Half Hall	No use of Kitchen amenities other than food prepare. Large functions have an 8 hour minimum.	Rate Per Hour based on arrival & departure				
		Commercial	\$ 57	\$ 59	INFLATIONARY 3.0% INCREASE	
		Non Commercial	\$ 47	\$ 49	INFLATIONARY 3.0% INCREASE	
		**Youth/Not for Profit/Charitable	\$ 36	\$ 37	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 12	\$ 12	NO CHANGE	
Special Events Flat Rates (no Kitchen)	Complete use of Facility (4pm Fri - 6pm Sun). No use of kitchen amenities other than food prepare.	3	\$ 1,386	\$ 1,427	INFLATIONARY 3.0% INCREASE	
Kitchen Rental with Hall Rental	Includes full use of Kitchen amenities for rental with room.	Flat Fee	\$ 110	\$ 113	INFLATIONARY 3.0% INCREASE	
Kitchen Only Usage	Including full Kitchen use.	Rate Per Hour based on arrival				
		Commercial	\$ 54	\$ 56	INFLATIONARY 3.0% INCREASE	
		Non Commercial	\$ 34	\$ 35	INFLATIONARY 3.0% INCREASE	
		**Youth/Not for Profit/Charitable	\$ 25	\$ 26	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 8	\$ 8	NO CHANGE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

F-1 CENTENNIAL CENTRE & ARENA
DEPARTMENT: RECREATION, ARTS & CULTURE
Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
Meeting Room		Rate Per Hour based on arrival				
		Commercial	\$ 34	\$ 35	INFLATIONARY 3.0% INCREASE	
		Non Commercial	\$ 29	\$ 30	INFLATIONARY 3.0% INCREASE	
		**Youth/Not for Profit/Charitable	\$ 21	\$ 22	INFLATIONARY 3.0% INCREASE	
		**Local Re-Investment	\$ 7	\$ 8	INFLATIONARY 3.0% INCREASE	Cumulative Inflationary Increase
Meeting Room - Service Groups	Town Service Clubs, BIA, Chamber & not for profit community groups (1 meeting/ month - NO CHARGE.) Must be pre-booked through Admin. Office. 7 days prior. Not free use for programs to run by renters.	No fee.	No fee.	No fee.	NO CHANGE	
Main Street Cafe	Operation of the Main Street Café as a canteen by users during their permitted ice rentals and otherwise by non-commercial, youth and local reinvestment groups.	Flat Fee Daily	\$ 50.00	\$ 52	UPDATED	updated description to clarify that is available for non-for-profit groups for fundraising
DEPOSITS & LEGISLATED FEES - (Not Subject to Annual Fee Increase)						
Security Deposit	Damages, incidentals. Refunded if there are no issues. Applicable to large functions and special events.	Mandatory Deposit (By certified cheque or money order only)	\$ 250	\$ 250	NO CHANGE	
Noise Deposit	Noise deposit mandatory, paid in advance, forfeited as a result of breach of rental terms.	Mandatory Deposit (By certified cheque or money order only)	\$ 145	\$ 145	NO CHANGE	
ENTANDEM Fees	ENTANDEM fees apply if applicable as set out by legislation.	Legislated Fee			NO CHANGE	
Key Deposit	For locations where keys are required a mandatory key deposit is applicable.	Mandatory Deposit (By certified cheque or money order only)	\$ 50	\$ 50	NO CHANGE	
Rental Deposit	Due upon signing Rental Permit to confirm booking. Rate based on a percentage of total rental fees.	Percentage of Total Rental Fee	50%	50%	NO CHANGE	

**Youth represent rentals by individuals or groups for not for profit recreation, arts and culture programs that benefit and are open to the community.

**Majority of participants under 18 years of age.

** Local Reinvestment is applicable to events that raise funds for local programs and services or for equipment/infrastructure that is open and free to every resident of the Town of Gravenhurst.

Events will raise funds to re-invest in the local community with an 80% re-investment in the Town. This reduction may also be applied to activities, events or programs that are free of charge to plan, educate or build the capacity of local citizens.

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

F-2 OPERA HOUSE

DEPARTMENT: RECREATION, ARTS & CULTURE

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE		CHANGES	EXPLANATION
THEATRE RENTAL - Includes use of theatre and dressing rooms							
Not-For-Profit/Community/Non Commercial	Daily rate: based on 8 hours. (After 8 hours, the per hour rate will be used.)		\$ 582	\$ 600		INFLATIONARY 3.0% INCREASE	
	Hourly rate: based on arrival and departure.		\$ 86	\$ 89		INFLATIONARY 3.0% INCREASE	
	Rehearsal: based on 4 hours maximum.		\$ 178	\$ 184		INFLATIONARY 3.0% INCREASE	
Commercial	Daily rate: based on 8 hours. (After 8 hours, the per hour rate will be used.)		\$ 930	\$ 958		INFLATIONARY 3.0% INCREASE	
	Hourly rate: based on arrival and departure.		\$ 114	\$ 117		INFLATIONARY 3.0% INCREASE	
	Rehearsal: based on 4 hours maximum.		\$ 294	\$ 303		INFLATIONARY 3.0% INCREASE	
Weddings	Rate based on the use of the theatre for up to 3 hours for a wedding ceremony. Sound and lighting technician fees are additional.		\$ 300	\$ 309		INFLATIONARY 3.0% INCREASE	
TRILLIUM COURT RENTAL - Includes the use of kitchen area, tables, chairs, table linens and a staff member on duty to assi							
Non Commercial Meeting	Hourly rate: Meeting usage cannot exceed 3 hours. After 3 hours, the event hourly rate will be instituted.		\$ 38	\$ 39		INFLATIONARY 3.0% INCREASE	
Non Commercial Community Event	Hourly rate: NFP/Community group events or functions that exceed 3 hours based on arrival and departure.		\$ 48	\$ 50		INFLATIONARY 3.0% INCREASE	
Commercial	Hourly rate: based on arrival and departure.		\$ 91	\$ 94		INFLATIONARY 3.0% INCREASE	
Bar Facilities	The Opera House is a licensed facility and the bar is operated by Opera House staff only. The bar will be open for the sale of alcoholic and non-alcoholic beverages during events that take place in either the Theatre or Trillium Court except for community meetings. Should the renter wish to not have the bar open, that request must be made at time of booking.						
Box Office Fees	A Box Office Fee will be charged based on Net ticket revenue (Gross revenue minus HST) and is intended to cover credit card charges and Box Office staff time.		8%	8%		NO CHANGE	
Capital Seat Levy -	A fee built into all ticket prices to build a reserve for capital improvements		\$ 2	\$ 2		NO CHANGE	
On Line Ticket Fee	This fee will be added by the on line vendor to the customer for this service		\$ 2	\$ 2		NO CHANGE	
Ticket Handling Fee	A fee built into the ticket price to offset the software handling costs.			\$ 2		NEW	Fee to offset the cost charged to the Opera House for online ticket sales
Load in/out staff	Required number of trained staff are provided to assist with loading in and out of equipment.	Rate per person per hour	\$ 37	\$ 38		INFLATIONARY 3.0% INCREASE	
Sound & Lighting	Technical staff will be provided.	Rate per person per hour	\$ 47	\$ 48		INFLATIONARY 3.0% INCREASE	
Piano Rental	Steinway Concert Grand - Tuning included.		\$ 224	\$ 230		INFLATIONARY 3.0% INCREASE	
Hospitality Service Charge	This fee is applied to the rental fee when our linens, chair covers, and kitchen area are utilized.		25%	25%		NO CHANGE	

ATTACHMENT A
Recommended 2025 User Fees and Service Charges

F-2 OPERA HOUSE

DEPARTMENT: RECREATION, ARTS & CULTURE

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	EXPLANATION
ENTANDEM Fees	ENTANDEM fees apply if applicable as set out by legislation.	Legislated Fee			NO CHANGE	
Rental Deposit	Due upon signing Rental Permit to confirm booking.		50%	50%	NO CHANGE	
Damage Charge	Should damage be caused during a rental by those renting the facility, the cost of cleaning or repairs plus a 10% administrative fee will be added to the facility rental fees.		Cost plus 10%	Cost plus 10%	NO CHANGE	
OPERA HOUSE HERITAGE SQUARE RENTAL						
Opera House Heritage Square Fee	Flat rate fee for the use of the Opera House Heritage Square: Community/special events	\$	75.00	\$ 77	INFLATIONARY 3.0% INCREASE	

G FEE REDUCTION CATEGORIES AND RATES

DEPARTMENT: RECREATION, ARTS & CULTURE

FEE REDUCTION CATEGORIES AND RATES

APPLICABLE TO ALL COMMUNITY FACILITIES AND PARK RENTAL SPACES

Effective: January 1, 2025

FEE TITLE	DESCRIPTION	CURRENT 2024 FEE		RECOMMENDED 2025 FEE	CHANGES	
Commercial	Rentals by for-profit organizations	Driving School, Corporate training, Professional/Semi Pro Hockey, Hockey Schools			NO CHANGE	
Non-Commercial	Rentals by individuals or not for profit groups for their own purposes	Weddings, Galas, Memorials, Service Clubs	100% Non-Commercial Rate	100% Non-Commercial Rate	NO CHANGE	
Youth Community Based Programs	Rentals by individuals and groups for not for profit recreation, arts and culture programs that benefit and are open to the community. Programs are primarily for individuals 18 and under.	Minor Hockey, Baseball leagues, School elective rentals	75% Non-Commercial Rate	75% Non-Commercial Rate	NO CHANGE	
Local Re-investment**	Rental by individuals or not for profit groups specifically for activities that raise funds to reinvest in the local community. Also, activities events or programs that are free of charge to plan, educate or build the capacity of local citizens.	Early Years Program, District Accessibility Fair, Diabetes Education, Sports Group meetings	25% Non-Commercial Rate	25% Non-Commercial Rate	NO CHANGE	

**Local Re-investment means for local programs and services or for equipment/infrastructure that is open to all residents of the Town of Gravenhurst (Supper Club, Gravenhurst school equipment enhancements, Town infrastructure, playground equipment, skate park features, community sports equipment). These investment ratios must be 80% Gravenhurst based and 20% may be invested elsewhere.